

MEETING AGENDA

Androscoggin County Commissioners
2nd Floor Conference Room
September 6th, 2023
5:15 p.m.



I. Call Meeting to Order

II. Pledge of Allegiance

III. Roll Call Commissioners Absent: _____

IV. Accept and Approve with a Waiver of Reading the Minutes Notes: _____

A*	Meeting Date: August 16 th , 2023 Regular meeting minutes.	
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V. Review and Approval of all Warrants

A*	AP Warrants JV1276, JV1277, JV1269 & Payroll Warrants.	
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VI. Reports

A	Maine County Commissioners Association	
B	Central/Western Maine Workforce Board	
C	AVCOG Report	
D	Treasurer's Report - Financial Report	
E	Administrator's Report	

VII. Comments from the Public

VIII. New Business

A*	Discussion on Jubilee Center Expenses	
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IX. Discussion Items (Commissioners Only)

X. Future Agenda Items:

*Opioid settlement *Strategic planning workshop *774 Center St * Appoint Treasurer

XI. Adjourn

*Denotes action needed.

Commissioners' Budget Meeting - Following this meeting
Commissioners' Public Hearing - September 13th 5:15 p.m. 2nd Floor Conference Room

ANDROSCOGGIN COUNTY COMMISSIONERS' BUDGET AGENDA
2nd Floor Conference Room
September 6, 2023
Commissioners' Budget Meeting

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVE BUDGET MINUTES FOR AUGUST 23rd and 30th

V. BUDGET SCHEDULE

19205 - Androscoggin-Sagadahoc Extension Assoc.

17076 - Civil Process

17074 - Center Street

17075 - Sheriff's Department

17077 - Sheriff's Department Death Benefit

17078 - Communications

15050 - Jail/Support of Prisoners

Revenues

Reserves

Capital Plans

VI. ADJOURN

Basic Motions by Robert's Rules

Types of Motions

Main motion - A motion made and seconded to initiate discussion (limited amount of discussion may be allowed at the discretion of the Chairman prior to a motion).

Friendly amendments - Editorial changes allowed if nobody objects. Any member may object and deny such request.

Amend the motion – Amendments are used to modify a motion. An amendment can itself be amended. If it fails, the previous motion comes back up for consideration.

Substitute motion - Proposed alternative action to the main motion. If a substitute motion passes, it does away with the prior motions. If it fails, the previous motion comes back up for consideration.

Call the question – A motion to end debate and vote on the motion at hand. If seconded and passed, the main motion is then voted on. If no second or fails, discussion continues. (The Chair can choose to end debate.)

Motion to table - Non-debatable. If seconded, discussion ends and must be voted on immediately. A subsequent motion to take from the table is required to reopen discussion.

Methods of Voting

- **Adopt by consensus:** If there is no opposition or only one or two opposed
- **Voice vote:** Ayes vs. nays
- **Show of hands:** Keep hands raised until Chair and staff have completed counting
- **Roll call vote:** Only used if requested by a voting member
- **Secret ballot:** Only used to elect Chair and Vice-Chair

Section 29. Member Excused from Voting (Androscoggin County By-Laws)

Every member of the Board present when a question is put shall vote unless the member is precluded from participation therein because of interest or the appearance of interest or unless he or she is otherwise prohibited by law from participation or unless the member has been absent or has otherwise not had the opportunity to obtain and review sufficient information on the matter to enable the member to cast a properly informed vote.

a. Any member abstaining on grounds of interest or the appearance of interest must do so at the commencement of deliberations on the item under discussion and shall not participate in said deliberations or vote on such item.

b. Any member abstaining as permitted hereunder shall clearly state such intent, the reason for such abstention and the legal or factual basis therefore prior to the commencement of deliberations on such item.

Section 32. Motion for Referral (Androscoggin County By-Laws)

A motion for referral to a committee or administrative official, until it is decided, shall preclude all amendments to the main question.

Executive Session

Topics discussed in executive session are those within one of the categories set forth in Title 1 M.R.S.A. Section 405(6).

Those applicable to county government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of information would prejudice the competitive or bargaining position of the body
- D. Labor contracts
- E. Consultation with legal counsel
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.