

## ~Meeting Minutes~

July 19, 2023

Regular Meeting 5:15 p.m.

**I. MEETING CALLED TO ORDER** – by Chair Sally Christner at 5:15 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Commissioners: Chair Sally Christner, Vice-Chair Terri Kelly, Brian Ames, Roland Poirier, Garrett Mason, Andrew Lewis, Edouard Plourde.

Other: County Administrator Clarice Proctor, Sheriff Eric Samson, Hillary Nadeau, Mike Perry, Delbert Mason, Martin Fournier, Troy Harps, Sandy Berube, Sun Journal Steve Sherlock, citizens.

**IV. MINUTES**

**A. Meeting Date:** June 21, 2023

Motion: to approve with a waiver of the reading of the June 21, 2023 minutes as presented.

Kelly-Mason 7-0

**V. WARRANTS**

Motion: to approve all warrants as presented:

July 19<sup>th</sup> - AP Warrants V1241, V1244, V1245 & Payroll Warrants.

July 5<sup>th</sup> - AP Warrants V1239, V1240 & Payroll Warrants.

Kelly-Lewis 7-0

**VI. REPORTS**

**A. MCCA-** The annual MCCA convention will take place September 12-14<sup>th</sup> at the Poland Springs Resort.

Administrator Proctor noted that the following topics were discussed at the MCCA meeting on the 12<sup>th</sup>: the jail budget, bills, and a yearly automatic increase for the jail.

Commissioner Mason added that the problem they will have with an automatic funding increase is the nature of the unified jail system. He explained that “they are going to have to up-end some of that in order to make that happen” and stressed the importance of MCCA becoming involved in the jail funding now-before the budget gets released.

Mason also mentioned two other bills that just passed, *Paid Family and Medical Leave Benefits Program* and *The Rural Patrol Bill* which passed but was not funded.

**B. Central/Western Maine Workforce Board-**No report (Quarterly meeting on Friday).

**C. AVCOG Report-**No report (Meeting on the 21<sup>st</sup>)

**D. Treasurer’s Report-**Administrator Proctor presented financial information.

Motion: to accept the Treasurer’s Report.

Plourde-Kelly 7-0

**E. Administrator's Report**-Administrator Proctor gave an update on current activities. DA's Office Administrator Mike Perry shared that the State of Maine is attempting to buy the building at 55 Lisbon Street and is currently working on getting the elevator working.

Commissioners continued to discuss the ongoing building issues and ended with Chair Christner asking the County Administrator to speak with a lawyer.

**VII. COMMENTS FROM THE PUBLIC – None.**

**VIII. NEW BUSINESS**

**A. Treasurer's Resignation**

Chair Christner read Treasurer William Hall's resignation.

Motion: to accept William Hall's resignation.

Lewis-Kelly 7-0

**B. Updated Purchasing Policy Approval**

Motion: to approve the change to the Purchasing Policy (adding RFQ to it)

Plourde-Lewis (no vote)

Commissioner Poirier questioned the line on page 6, "Exceptions to this policy can be made for purchases using non-federal or state funds which are unrestricted with approval from the County Administrator." After discussion with the other Commissioners, it was decided to change the line to, "Exceptions to this policy can be made for purchases using non-federal or state funds which are unrestricted with it being reportable to the Commissioners."

Amendment to Motion: to approve the changes to the Purchasing Policy (adding "RFQ" and "reportable to the Commissioners")

Plourde-Lewis 7-0

**C. 2024 COLA Approval**

Commissioner Mason requested the cost for 2.3% and 3%.

Motion: to table 2024 COLA approval.

Kelly-Lewis 7-0

**D. Union Contract (AFSCME) –** Commissioners skipped over this because they wished to discuss matters in executive session before addressing this. However, no motions were made after the executive sessions.

**E. 2 Turner Street Building Committee**

Commissioners discussed the following recommendations for who should be on the Committee and offered the following list of potential members:

- \* Administrator Proctor
- \* Chair of Budget Committee
- \* Chair of Commissioners
- \* Representative of County Seat
- \* Representatives of the Register of Deeds & Probate (or department heads could give their input without being on the committee)
- \* Two other members of the community
- \* (Commissioner Lewis stated that he would like to be on the committee)

Chair Christner suggested a budget of \$3,000.

Motion: to set the 2 Turner Street Building Committee budget at \$3,000.

Poirier-Kelly 7-0

#### **F. Salary Schedules**

Commissioners agreed upon the salary schedule.

### **IX. DISCUSSION ITEMS – N/A**

### **X. FUTURE AGENDA ITEMS**

- \*Opioid settlement
- \*Strategic Planning Workshop (Plourde)
- \*Jared Bornstein-774 Center Steet
- \*COLA cost for 2.3% and 3%

### **XI. EXECUTIVE SESSION**

*Note: Commissioners started with B. Executive Session, went to A, and cancelled C.*

#### **A. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (D) Labor Contracts (Impact Bargaining).**

Motion: to enter into A. Executive Session Pursuant to Title 1 MRSA Sec 405(6) Subsection (D) Labor Contracts (Impact Bargaining).

Kelly-Lewis 7-0

Motion: to enter into public session.

Mason-Lewis 7-0

#### **B. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (D) Labor Contracts (AFSCME).**

Motion: to enter into B. Executive Session Pursuant to Title 1 MRSA Sec 405(6) Subsection (D) Labor Contracts (AFSCME).

Kelly-Lewis 7-0

Motion: to enter into public session.

Mason-Ames 7-0

~~C. Executive Session Pursuant to Title 1 MRSA Sec 405(6) Subsection (A)  
Discussion of personnel issues.~~ Cancelled.

**XII. ADJOURN**

Motion: to adjourn.

Ames-Lewis 7-0

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Clarice Proctor, County Administrator