

~Meeting Minutes~

June 21, 2023

Regular Meeting 5:15 p.m.

I. MEETING CALLED TO ORDER – by Chair Sally Christner at 5:15 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners: Chair Sally Christner, Vice-Chair Terri Kelly, Brian Ames, Roland Poirier, Garrett Mason. Tardy: Andrew Lewis. Absent: Edouard Plourde.

Other: County Administrator Clarice Proctor, Finance Director William Hall, Sheriff Eric Samson, Jared Bornstein, Hillary Nadeau, Mike Perry, Angela Moleno, Paul Leonard, Dave Cote, Sandy Berube, Susan Spencer, Michael O'Donnell, citizens.

IV. MINUTES

A. Meeting Date: June 7, 2023

Motion: to approve with a waiver of the reading of the June 7, 2023 minutes as presented.
Kelly-Ames 5-0

V. WARRANTS

Motion: to approve all warrants as presented: AP Warrants JV1228, JV1229, JV1230, JV1233, JV1234 & Payroll Warrants.

Kelly-Ames 5-0

At this time, Commissioners delayed *VI. Reports* and moved on to *VII. Comments From the Public*.

VI. REPORTS

A. MCCA-No report.

B. Central/Western Maine Workforce Board-No report

C. AVCOG Report-No report.

D. Treasurer's Report-Finance Director William Hall presented financial information.

Motion: to accept the Treasurer's Report.

Ames-Kelly 6-0

At this time, DA's Office Administrator Michael Perry discussed the need for action regarding Lisbon Street building issues such as, roof leaks, roof collapse, the elevator not working, basement flooding and a lack of response from the landlord.

Commissioner Mason requested to see the lease and suggested the county try to get out of the lease. He also stated that he is willing to take that lease to court and requested that they actively look around for another space. Commissioners gave Administrator Proctor verbal permission to speak with a lawyer to file some type of grievance and to look around for another space.

E. Administrator's Report-Administrator Proctor gave an update on current activities.
At this time, Commissioners skipped down to XII. Executive Session #2. B.

VII. COMMENTS FROM THE PUBLIC – None.

VIII. EXECUTIVE SESSION

A. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (C) Property Discussion

Motion: to enter into Executive Session pursuant to Title 1 MRSA Section 405(6) Subsection (C) Property Discussion (with Jared Bornstein).

Kelly-Ames 5-0

Commissioner Lewis arrived.

Motion: to enter into public session at 5:47 p.m.

Kelly-Ames 6-0

IX. NEW BUSINESS

A. Community Concepts Incorporated (CCI) ARPA Presentation

Chief Executive Officer Jim Martin updated Commissioners regarding \$300,000 in ARPA funds that were budgeted for a warming shelter. He requested to use the remaining unspent funds (\$53,736.20) by providing a (1 year) Family Housing Navigator to assist families in identifying and accessing appropriate community resources to address any barriers to housing stability.

Motion: to approve the Family Housing Navigator.

Ames-Lewis 6-0

B. Citizen Tax Appeal – (See Abatement at end of minutes)

C. EMA Trailer Bid Approval – EMA Director Angela Molino

Motion: to approve the bid from Ready2ToGo Restroom Trailer Sales LLC to purchase a Mobile Command Trailer (Total with shipping included - \$36,352).

Poirier-Lewis 6-0

D. Energy Contract Approval – Facilities Director David Cote

Motion: to approve all three contracts (Sprague, First Point Power, Consellation) presented by Dave Cote, and to have the contracts signed by the County Administrator.

Lewis-Ames 6-0

E. Budget Schedule Approval

Motion: to approve the Commissioners 2023 Budget Schedule as presented.

Kelly-Mason 6-0

F. COLA Policy & 2024 Rate Approval

*Administrator Proctor presented the *COLA Policy (Salary Administration Policy)* to preview before being placed on a future agenda.

*The *2024 COLA Rate* was available to view. Administrator Proctor noted that the majority of counties used this to determine what their cost of living would be. The end of May was at 3.6 and the Administrator was looking for some direction as to what department heads should put in for a COLA in their budgets.

Commissioner Mason clarified that they were not approving any salary increases.

Administrator Proctor affirmed that they were not approving any salary increases, just looking for a rate to throw in the budget to start. (Information was provided to the Commissioners but no decisions were made).

X. DISCUSSION ITEMS

Sheriff Eric Samson updated Commissioners regarding the impact study.

Chair Christner noted that Commissioners had their workshop for keeping options open for the Androscoggin County Building relocation and she wanted to bring the public into the conversation. She offered the idea for Commissioners to have a workshop and to invite members of the budget committee. Commissioners agreed and they set Wednesday, July 12th at 5:15 p.m. as a workshop date to which the budget committee will be invited.

At this time, Commissioners reverted to VI. Reports

XI. FUTURE AGENDA ITEMS

*July 12th *County Building Relocation Workshop* with budget committee members

*Opioid settlement

*Strategic Planning Workshop (Plourde)

*Salary Schedule

*Jared Bornstein-774 Center Steet

*COLA Policy/Salary Administration Policy and 2024 Rate Approval

XII. EXECUTIVE SESSION #2

Chair Christner requested to take B. Executive Session first.

B. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (A)

Discussion of personnel issues #1.

Motion: to enter in Executive Session pursuant to Title 1 MRSA Section 405(6) Subsection (D) Personnel Issues #1. (7:25 p.m.)

Kelly-Ames 6-0

**C. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (A)
Discussion of personnel issues #2.**

Motion: to enter into public session.

Garrett-Lewis 6-0

**A. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (D) Labor
Contracts (AFSCME).**

Motion: to table A. Executive Session- Pursuant to Title 1 MRSA Sec 405(6) Subsection
(D) Labor Contracts (AFSCME).

Garrett-Lewis 6-0

XIII. ADJOURN

Motion: to adjourn.

Kelly-Ames 6-0

Clarice Proctor, County Administrator