

~Meeting Minutes~
Androscoggin County Commissioners
April 5, 2023
Regular Meeting 5:15 p.m.

I. MEETING CALLED TO ORDER – by Vice-Chair Terri Kelly at 5:16 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners: Vice-Chair Terri Kelly, Edouard Plourde, Brian Ames, Andrew Lewis.
Via Phone: Roland Poirier, Chair Sally Christner. Tardy: Garrett Mason.
Other: County Administrator/Finance Director Clarice Proctor, Sheriff Eric Samson,
David Cote, Hillary Nadeau, Mike Perry, Martin Fournier, Sandy Berube, Sun Journal
Steve Sherlock, BerryDunn representatives, citizens.

IV. MINUTES

A. Meeting Date: March 15, 2023

Motion: to approve with a waiver of the reading of the March 15, 2023 minutes as presented.

Ames-Lewis 5-0

V. WARRANTS

Motion: to approve all warrants as presented: AP Warrant JV1197, Manual Warrants & Payroll Warrants.

Ames-Lewis 5-0

VI. EXECUTIVE SESSION

A. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (E) Consultation with Legal Counsel.

B. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (A) Discussion of Personnel Issues.

Motion: to enter into *Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (E) Consultation with Legal Counsel and Subsection (A) Discussion of Personnel Issues.*

Ames-Lewis 5-0

Commissioner Mason arrived during the executive session.

Chair Christner joined the meeting via phone during the executive session.

Motion: to return to public session.

Mason-Ames 7-0

VII. REPORTS

A. MCCA-No report.

B. Central/Western Maine Workforce Board-No report.

C. AVCOG Report-Commissioner Mason stated that the annual meeting was coming up on the 26th and he would not be able to make it. Commissioner Lewis volunteered to go.

D. Treasurer's Report-Treasurer Proctor presented representatives from BerryDunn to give an ARPA report.

E. Administrator's Report-Administrator Proctor gave an update on current activities.

VIII. COMMENTS FROM THE PUBLIC – None.

IX. NEW BUSINESS

A. Approve Administrator Contract

Motion: to approve the contract (Clarice Proctor's) according to the changes that were made in the executive session.

Plourde-Lewis 7-0

B. ARPA-IMC Records Management System Approval – Martin Fournier

Chair Christner's contact through phone was lost.

Motion: to approve the ARPA-IMC Records Management System approval for the sheriff to sign.

Ames-Plourde 6-0

C. ARPA-Generator Approval – David Cote

Motion: to approve the \$74,184.00 for the ARPA Generator approval request.

Lewis-Mason 6-0

D. ARPA-Facility Truck Bid Approval

Motion: to approve the Facility Truck Bid for \$36,500 with the remaining (\$3,500) to be allocated for the accessories required.

Lewis-Plourde 6-0

E. ARPA Projects-Other

Representatives from *The Franco Center*, *Seniors Plus*, and *Maine MILL* discussed their need for ARPA funds.

(Commissioner Lewis stepped out of the room temporarily)

F. SCEP (State & Community Energy Programs) Funds Application Approval

Motion: to allow Administrator Proctor to apply for SCEP funds.

Mason-Ames 5-0

X. DISCUSSION ITEMS - None.

XI. FUTURE AGENDA ITEMS
Commissioner Ames - Salary Schedule

XII. ADJOURN
Motion: to adjourn.
Ames-Lewis 6-0

Clarice Proctor, County Administrator