

**~Meeting Minutes~**  
Androscoggin County Commissioners  
February 1, 2023  
Regular Meeting 5:15 p.m.

**I. MEETING CALLED TO ORDER** – by Chair Sally Christner at 5:15 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Commissioners: Chair Sally Christner, Edouard Plourde, Garrett Mason, Brian Ames.  
Tardy: Vice-Chair Terri Kelly. Absent: Andrew Lewis, Roland Poirier.  
Other: Interim County Administrator/Finance Director Clarice Proctor, Finance & HR Office Manager Hillary Nadeau, Facilities Director David Cote, DA Neil McLean Jr., Office Manager Mike Perry, Finance Clerk Julia Levesque, Sandy Berube, Livermore Selectman Mark Chretien, Scott Richman, Roberta Manter, citizens.

**IV. MINUTES**

**A. Meeting Date:** January 18, 2023.

Motion: to approve with a waiver of the reading of the January 18, 2023 minutes as amended.

Mason-Plourde 3-0-1

Abstained: Ames

Motion: to table the minutes and revisit at the next meeting.

Poirier-Kelly 5-0

*Note: Commissioner count is different because this motion was made at a later time during the meeting-after VIII. New Business C. Tax Commitments.*

**V. WARRANTS**

Motion: to approve all warrants as presented: AP Warrant JV1006, Manual Warrants JV1005 & Payroll Warrants.

Mason-Ames 4-0

*Chair Christner requested to take “VIII. New Business-V. Livermore Road Winter Maintenance Petition” before VI. Reports. (See below for details)*

**VI. REPORTS**

**A. MCCA-**Commissioner Mason stated that they reviewed approximately twenty bills that the state associations lobby team had flagged. They gave support to some and will continue monitoring others while watching for jail funding.

**B. Central/Western Maine Workforce Board-**Commissioner Kelly shared that there will be a hiring event on Tuesday, February 21<sup>st</sup> at the Lewiston Career Center at 5 Mollison Way.

**C. AVCOG Report-**No report.

**D. Treasurer’s Report-**Treasurer Proctor presented financial information.

**E. Administrator's Report**-Interim County Administrator Proctor gave an update on current activities. State evaluations were also shared and the tax rate for the 2023 Tax Commitment was discussed.

*Commissioners then continued to VIII. New Business C. 2023 Tax Commitments (see below for details).*

**VII. COMMENTS FROM THE PUBLIC** – See Livermore Road Winter Maintenance Petition.

**VIII. NEW BUSINESS**

**A. District Attorney Neil McLean Jr. - Introduction**

DA Neil McLean Jr. described the current state of affairs related to the District Attorney's Office. He expressed his openness for communication with Commissioners and reiterated the ongoing need for a salary increase for the Trial Assistants.

*Commissioners took a brief break and continued to VIII. New Business D. ARPA – Courthouse Fire Alarm Upgrade Proposal Approval (See below)*

**Commissioner Kelly arrived at 5:40 p.m.**

**B. Livermore Road Winter Maintenance Petition**

Attorney Ron Guay, Christopher McHugh, Mark Chretien, Scott Richman, and Rebecca Manter discussed the Wyman Road situation regarding who is responsible for plowing the portion of Wyman road that the town has recently stopped plowing.

\* Commissioners Mason requested a state survey and to know when the last time they graded the road was.

\* Commissioner Kelly requested photos of the road.

Motion: to table “VIII. New Business B. Livermore Road Winter Maintenance Petition” until February 15<sup>th</sup>.

Mason-Kelly 5-0

*Commissioners continued to VIII. New Business A. District Attorney Neil McLean Jr. – Introduction” (see above).*

**C. 2023 Tax Commitments**

Motion: to set the late fee for the 2023 Tax Commitment at 7.5% (commencing on November 1, 2023).

Ames-Kelly 4-1

Opposed: Christner

Motion: to accept the 2023 Tax Commitment as signed.  
Kelly-Mason 5-0

*Commissioners backtracked and tabled the minutes at this time (see IV. Minutes) and then continued with IX. Executive Session A.*

**D. ARPA – Courthouse Fire Alarm Upgrade Proposal Approval**

Motion: to approve Allied Engineering (for the proposed fire alarm upgrade for the county building) in the amount of \$37,050.

Mason-Ames 5-0

*Commissioners returned to the regular schedule VI. Reports (see above).*

**IX. EXECUTIVE SESSION**

**A. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (A)**

**Discussion of Personnel Issues.**

Motion: to enter into Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (A) Discussion of Personnel Issues.

Mason-Ames 5-0

Motion: to enter into public session.

Mason-Ames 5-0

**X. DISCUSSION ITEMS**

Commissioner Plourde-Timeline for hiring administrator

**XI. FUTURE AGENDA ITEMS**

(Tabled) - January 18<sup>th</sup> minutes

(Tabled) - Livermore Road Winter Maintenance Petition

**XII. ADJOURN**

Motion: to adjourn.

Plourde-Kelly 5-0

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Clarice Proctor, Interim Administrator