

**~Meeting Minutes~**  
Androscoggin County Commissioners  
December 7, 2022  
Regular Meeting 5:15 p.m.

**I. MEETING CALLED TO ORDER** – by Chair Sally Christner at 5:15 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Commissioners: Chair Sally Christner, Vice-Chair Terri Kelly, Brian Ames, Edouard Plourde, Garrett Mason, via phone: Roland Poirier. Absent: John Michael.

Other: Interim County Administrator/Finance Director Clarice Proctor, Hillary Nadeau, Sheriff Eric Samson, Jail Administrator Jeff Chute, Sandy Berube, Julia Levesque, Mike Perry.

**IV. MINUTES**

**A. Meeting Dates:** November 16, 2022.

Motion: to approve with a waiver of the reading of the November 16, 2022 minutes as presented.

Kelly-Plourde 6-0

**V. WARRANTS**

Motion: to approve all warrants as presented: AP Warrant JV976, Manual Warrants JV1049, JV1099 & Payroll Warrants.

Kelly-Ames 6-0

**VI. REPORTS**

**A. MCCA-**Next meeting is December 14<sup>th</sup>.

**B. Central/Western Maine Workforce Board-**Commissioner Kelly noted that she has been in contact with the workforce board regarding outreach and how the county might bolster current job openings for applicants.

**C. Treasurer's Report-**Treasurer Proctor presented the report.

Motion: to sign the December warrants by DocuSign.

Mason-Kelly 6-0

**D. Administrator's Report-**Interim Administrator Proctor gave an update on current activities.

*Chair Christner moved VII. Executive Session to the end of the meeting and continued to IX. New Business.*

**VII. EXECUTIVE SESSION**

**A. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (C) Discussion of Property.**

**B. Executive Session-Pursuant to Title 1 MRSA Sec 405(6) Subsection (A) Discussion of Personnel Issues.**

Motion: to enter into Executive Sessions-Pursuant to Title 1 MRSA Sec 405(6) Subsections (C) Discussion of Property and (A) Discussion of Personnel Issues, 5:44 p.m.

Kelly-Ames 5-0 (Commissioner Ames temporarily stepped out of the room before the vote)

**VIII. COMMENTS FROM THE PUBLIC-N/A**

**IX. NEW BUSINESS**

**A. ARPA – 2023 Budget Items, Misc.**

Motion: to approve #93-109 from the ARPA projects list, in the amount of \$77,500.

Kelly-Ames 6-0

**B. Appoint AVCOG Committee Member**

Motion: to appoint Garrett Mason as AVCOG committee member.

Ames-Kelly 6-0

**C. Appoint MCCA Representative and Proxy**

**D. Appoint MCCA Risk Pool Representative and Proxy**

Motion: to appoint Garret Mason as MCCA representative and Risk Pool representative with Clarice Proctor as proxy.

Kelly-Plourde 6-0

**E. Livermore Road Winter Maintenance Petition**

Motion: to table until more information is obtained.

Ames-Kelly (no vote)

**X. DISCUSSION ITEMS**

\* ARPA request to reopen

*Commissioners began the Executive sessions at this time  
(see above VII. Executive Session)*

*After the executive session, commissioners returned to public session and made the following motions:*

Motion: to return to public session.

Kelly-Mason 6-0

Motion: to pursue a general contractor for the new heating system.

Ames-Kelly 6-0

Motion: to authorize Commissioner Garrett Mason to pursue the hiring of a public relations firm on behalf of the county.

Kelly-Ames 6-0

**XI. FUTURE AGENDA ITEMS**

Commissioner Plourde

- \* Requested the status on Administrator search before every meeting

- \* Count of homeless in each town

Commissioner Mason

- \* Salary survey

**XII. ADJOURN**

Motion: to adjourn.

Kelly-Ames 6-0

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Clarice Proctor, Interim Administrator