

~Meeting Minutes~
Androscoggin County Commissioners
August 3, 2022
Regular Meeting 5:15 p.m.

I. MEETING CALLED TO ORDER – by Chair Sally Christner at 5:15 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners: Chair Sally Christner, Vice-Chair Terri Kelly, Brian Ames, Edouard Plourde, Roland Poirier, John Michael. Absent: Garrett Mason.

Other: Interim County Administrator/Finance Director Clarice Proctor, Office Manager Hillary Nadeau, Facility Director David Cote, Sandy Berube, Sheriff Eric Samson, Assistant Jail Administrator Lane Feldman, Belinda Gerry, Randall Greenwood, EMA Director Angela Molino, Sergeant Delbert Mason.

IV. MINUTES

A. Meeting Date: July 20, 2022

Motion: to approve with a waiver of the reading of the July 20, 2022 minutes as presented.

Kelly-Poirier 6-0

V. WARRANTS

Motion: to approve all warrants as presented: Manual Warrants, Payroll, Warrants 2235, 2236, 2301J.

Kelly-Plourde 6-0

VI. REPORTS

A. MCCA-No report.

B. Central/Western Maine Workforce Board-No report.

B. Treasurer's Report-Treasurer Proctor presented financial information. (ARPA quarterly report has been submitted, the county audit is wrapping up, and progress is being made on the new financial software.)

D. Administrator's Report-Interim County Administrator Proctor gave an update on current activities. (Department head meetings will now be held one on one monthly and full department head meeting will be held quarterly, our website needs to be ADA compliant, Douglas Butler, the I.T. Director has resigned and I.T. avenues are being explored.)

VII. COMMENTS FROM THE PUBLIC

Wales Selectman Randall Greenwood suggested buying an OWL with ARPA funds to record Commissioner meetings and linking the broadcast to YouTube.

VIII. NEW BUSINESS

A. Approve Jail Paving Bid

Motion: to approve the Jail Paving Bid.

Plourde-Kelly (no vote)

Friendly Amendment to motion: to approve the Jail Paving Bid for \$38,600 (#78. Jail Repave Jail Driveway-\$35,000 ARPA previously approved, + \$3,600 added to ARPA authorization along with approving the contract.)

Plourde-Kelly 6-0

B. Approve Jail Duct Cleaning Bid

Motion: to approve the Jail Duct Cleaning Bid (from Hughes Environmental in the amount of \$45,240.)

Plourde-Kelly (no vote)

Friendly Amendment to Motion: to approve the Jail Duct Cleaning Bid from Hughes Environmental in the amount of \$45,240 and to use ARPA funds subtracted from #37. Jail HVAC repairs, maintenance \$201,000 (\$201,000 - \$63,039 previously spent, leaving \$137,961 minus the jail duct cleaning bid of \$45,240, leaving \$92,721 to return to ARPA available funds.)

Poirier-Kelly 6-0

C. ARPA-County

#9 I.T. Modernization of Cybersecurity \$202,140 (Approved)

I.T. Director Douglas Butler presented his I.T. ARPA Funding Project Estimates from April 4, 2022. (Note: #7 should be moved up to #1).

Motion: to allocate \$202,140 for I.T. improvements and upgrades.

Plourde-Kelly 6-0

EMA Director Angela Molino discussed #47. EMA Heavy Duty Truck for \$60,000.

#62 Minot Broadband \$188,000 (Approved)

Motion: to give the Town of Minot \$188,000 in ARPA money (for broadband).

Poirier-Ames 6-0

IX. EXECUTIVE SESSION

Motion: to enter into executive session pursuant to Title 1 MRSA Sec 405 (6) Subsection (A) Discussion of personnel issues.

Kelly-Ames 6-0

Motion: to return to public session.

Kelly-Poirier 6-0

X. DISCUSSION ITEMS-None.

XI. FUTURE AGENDA ITEMS

*Video recording

*Executive Session-personnel issue

XII. ADJOURN

Motion: to adjourn at 8:21 p.m.

Ames-Kelly 6-0

Clarice Proctor, Interim County Administrator