

**~Meeting Minutes~**  
Androscoggin County Commissioners  
August 7, 2019  
Regular Meeting 5:15 p.m.

- I. MEETING CALLED TO ORDER** – by Chair Noel Madore at 5:15 P.M.
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**  
Commissioners: Chair Noel Madore, Vice-Chair Sally Christner, Terri Kelly, Brian Ames, John Michael, Isaiah Lary. District 1-Vacancy.  
Other: County Administrator Larry Post, Treasurer Clarice Proctor, WGLT-TV7 Dick Clark.
- IV. MINUTES**  
**a. Meeting Dates: July 24, 2019**  
Motion: to approve the July 24<sup>th</sup> minutes.  
Ames-Kelly (no vote)  
  
Motion: to table the July 24<sup>th</sup> minutes.  
Madore-Ames 6-0
- V. WARRANTS**  
Motion: to review and approve all bills, part-time deputies’ payroll, Warrants #1936 Payroll warrants. Corrections Division Warrants #1934J, 1935J  
Christner-Kelly 6-0
- VI. REPORTS**  
**A. MCCA** – No report.  
**B. Central/Western Maine Workforce Board** – No report.  
**C. Register of Deeds & Probate Reports** – No report.  
**D. Administrator’s Report** - Administrator Post gave an update on current activities.
- VII. COMMENTS FROM THE PUBLIC** – N/A
- VIII. NEW BUSINESS**  
**A. Budget Committee Ballot Count** (Members listed below)  
**District 1** – Councilor Alicia Rae and Resident Kiernan Majerus-Collins  
**District 2** - Councilor Kristen Cloutier and Resident Walter Hill  
**District 3** - Councilor Anthony Reny and Resident Michael Stephanak  
**District 4** - Councilor Alan Ward and Councilor Marc Lunt  
**District 5** - Councilor Leroy Walker Sr. and Resident Larry Pelletier  
**District 6** - Councilor Andrew Titus and Resident Phillip Crowell  
**District 7** – Selectman Kevin Nichols and Resident Ryan Keith

Motion: to approve these election results and to notify each municipality in writing of the election results and for these certified to the secretary of state.

Lary-Michael 5-1

Opposed-Madore

### **B. Appoint MCCA & Risk Pool Representative**

Motion: to appoint Chair Madore as MCCA & Risk Pool Representative.

Michael-Kelly 5-1

Opposed-Lary

### **C. Contacting Attorney Policy**

Commissioner Lary read and presented his proposed changes to the policy

“(Please note, additions are shown in italics, deletions are ~~strikethrough~~).

Policy for Contacting *An Attorney That Will Be Billing the County for Those Services*

The need for legal advice may be determined by the County Administrator and/or the Chair of the Board of Commissioners *in an emergency (defined as an issue that must be addressed before the next Commissioner meeting in order to avoid significant legal issues) although it is preferable that the Board of Commissioners be part of the decision to seek the services of an attorney*, but in all other cases legal counsel may be sought only by a majority vote of the full Board of County Commissioners. In all cases when legal counsel is sought, each member of the Board of Commissioners shall be notified when the services of any attorney are requested, and shall receive the complete and accurate written documentation of: what was requested, any counsel that was given, and any follow-up requests to or replies from the attorney.

Once legal advice has been sought, or legal action has commenced, the contact shall be the County Administrator or the Chair of Commissioners *for issues under their respective jurisdictions per the Charter* for any responses or actions to be undertaken *but regardless of who is the contact all Commissioners shall be kept informed as noted above. Decisions under the Commissioners jurisdiction will be delayed until there is a majority vote of the full Board of County Commissioners to decide a course of action.*

No individual Commissioner shall contact ~~the County~~ *an Attorney that will bill Androscoggin County for those services* to seek legal advice without the approval of the Board of Commissioners. Initial contact with the ~~County~~ Attorney on behalf of the individual Commissioner shall be made by the County Administrator or Chair of the Board of Commissioners. ~~Time sensitive issues may be brought to the Chair or Administrator to request legal advice.~~

The ~~County~~ Attorney shall be apprised in writing of the policies concerning the authority to call for his/her services. In the event that the ~~County~~ Attorney does provide legal advice upon the request of an individual Commissioner, without prior authorization from the Board of Commissioners, payment for those services will be the responsibility of the individual Commissioner ~~unless the Board subsequently agrees to approve the payment for services.~~ *This policy in no way limits the right or attorney client privileges of any*

*Commissioner, Administrator, or Staff member to seek the services of an attorney that will not be billing the County for those services.*

Any requests for legal services by committees, other Boards or employees of the County shall be made through the County Administrator *or the Board of Commissioners depending on their jurisdiction per the Charter.*

Approved by County Commissioners at their meeting on \_\_\_\_\_2019”

Motion: to approve the legal policy as submitted to replace the current policy, the policy written out by the County attorney.

Lary-Michael (no vote)

Discussion

Motion: Commissioners Michael, Ames, and Kelly to be the subcommittee (regarding the legal policy).

Lary-Michael 6-0

**IX. DISCUSSION ITEMS (Commissioners Only)**

**X. FUTURE AGENDA ITEMS**

**XI. ADJOURN**

Motion: to adjourn at 6:55 p.m.

Ames-Lary 6-0

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Larry Post, County Administrator