

MEETING AGENDA

Androscoggin County Commissioners
 2nd Floor Conference Room
 June 5th, 2019
 5:15 p.m.



I. Call Meeting to Order Time: _____

II. Pledge of Allegiance

III. Roll Call Commissioners Absent: _____

IV. Accept and Approve with a Waiver of Reading the Minutes

A*	Meeting Dates: May 1 st & 15 th , 2019	
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V. Review and Approval of all Bills, Part-Time Deputies Payroll

A*	Warrants # 1926, 1109, 1110.	
B*	Corrections Warrants # 1925J, 1225J, 1226J.	

VI. Reports

A	M.C.C.A.	
B	Central/Western Maine Workforce Board	
C	Sheriff, Jail, & Communications Reports	
D	Administrator's Report	

VII. Comments from the Public Notes:

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VIII. New Business Notes:

A*	By-Laws Amendment – 1st Reading	
B*	Agenda & Supporting Documentation Submittal Policy	
C*	Appoint Commissioner for State Claims Commission	
D*	Approve Employee Association Contract Proposal	

IX. Discussion Items (Commissioners Only)

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X. Future Agenda Items (Commissioners Only)

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XI. Executive Session

A		Time started: Time ended:
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XII. Adjourn Time: _____

- Next Commissioners' Meeting: June 19, 2019 - 5:15 p.m. * **Action Required**

Basic Motions by Robert's Rules

Types of Motions

Main motion - A motion made and seconded to initiate discussion (limited amount of discussion may be allowed at the discretion of the Chairman prior to a motion).

Friendly amendments - Editorial changes allowed if nobody objects. Any member may object and deny such request.

Amend the motion - Amendments are used to modify a motion. An amendment can itself be amended. If it fails, the previous motion comes back up for consideration.

Substitute motion - Proposed alternative action to the main motion. If a substitute motion passes, it does away with the prior motions. If it fails, the previous motion comes back up for consideration.

Call the question - A motion to end debate and vote on the motion at hand. If seconded and passed, the main motion is then voted on. If no second or fails, discussion continues. (The Chair can choose to end debate.)

Motion to table - Non-debatable. If seconded, discussion ends and must be voted on immediately. A subsequent motion to take from the table is required to reopen discussion.

Methods of Voting

- **Adopt by consensus:** If there is no opposition or only one or two opposed
- **Voice vote:** Ayes vs. nays
- **Show of hands:** Keep hands raised until Chair and staff have completed counting
- **Roll call vote:** Only used if requested by a voting member
- **Secret ballot:** Only used to elect Chair and Vice-Chair

Section 29. Member Excused from Voting (Androscoggin County By-Laws)

Every member of the Board present when a question is put shall vote unless the member is precluded from participation therein because of interest or the appearance of interest or unless he or she is otherwise prohibited by law from participation or unless the member has been absent or has otherwise not had the opportunity to obtain and review sufficient information on the matter to enable the member to cast a properly informed vote.

- Any member abstaining on grounds of interest or the appearance of interest must do so at the commencement of deliberations on the item under discussion and shall not participate in said deliberations or vote on such item.
- Any member abstaining as permitted hereunder shall clearly state such intent, the reason for such abstention and the legal or factual basis therefore prior to the commencement of deliberations on such item.

Section 32. Motion for Referral (Androscoggin County By-Laws)

A motion for referral to a committee or administrative official, until it is decided, shall preclude all amendments to the main question.

Executive Session

Topics discussed in executive session are those within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to county government are:

- Discussion of personnel issues
- Discussion or consideration by a school board of suspension or expulsion
- Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of information would prejudice the competitive or bargaining position of the body
- Labor contracts
- Contemplated litigation
- Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.

ANDROSCOGGIN COUNTY
PROPOSED BY-LAWS AMENDMENT

1st Reading June 5, 2019

Amendment as proposed by Commissioner Lary:

Section 2. Regular Meeting

For the purpose of this document, a regular meeting of the Board of Commissioners shall be defined as ~~any meeting, whether a workshop or~~ a business meeting, open to the general public. Regular meetings of the Board of Commissioners shall be conducted at least twice monthly on a day and time set by the Board.

Larry Post

From: Isaiah Lary
Sent: Monday, May 20, 2019 10:22 PM
To: Noel Madore; Larry Post; Brian Ames; Terri Kelly; Sally Christner; John Michael; John Butler; Isaiah Lary
Subject: Re: Proposed Policy for Agenda and Supporting Documentation

Mr. Chair and Mr. Post, Please place this on the agenda for a vote for next meeting. Thank you.

Policy for Agenda and Supporting Documentation

"In order to ensure proper public notice and encourage more participation by Androscoggin County Town and City Citizens and Officials, the Agenda and any non-confidential supporting documentation must be posted on the Androscoggin County website and sent out via email to the designated contact person(s) for all of the Androscoggin County Towns/Cities, the County local papers, and any individuals requesting to receive notices. Submittal must be done on the Friday before the meeting by 3:30pm, or 5 days before the day of any meeting - whichever is greater, except in the case of emergency meetings, when the agenda and non-confidential information will be sent out via email immediately upon scheduling the meeting."

Thank you,

Isaiah Lary
Androscoggin County Commissioner - District 4
Serving the *Taxpayers* of Lisbon, Sabattus, and Wales