

STATE OF MAINE

ANDROSCOGGIN, SS.

January 21, 2015
Regular Meeting 5:15 P.M.

Commissioner Bell called the meeting to order at 5:15 p.m.

Present at the meeting were:

Beth Bell, Chair
Randall Greenwood, Commissioner
Elaine Makas, Commissioner
Alfreda Fournier, Commissioner
Sally Christner, Commissioner
Matthew Roy, Commissioner
Ronald Chicoine, Commissioner
Patricia Fournier, County Clerk
Ray LaFrance, Patrol Captain
Jeff Chute, Jail Captain
Glenn Holt, Patrol Lieutenant
Andrew Robinson, District Attorney
Dick Clark, Assistant Systems Admin.
Eric Samson, Sheriff
William Gagne, Chief Deputy
Sandy Urquhart, Administrative Assistant
Mark Laflamme, Sun Journal

Absent from the meeting: N/A

Motion: to review and approve all bills, part-time deputies' payroll, Warrant #1502.
Corrections Division Warrant #1558. P.O.'s: 5150019, 5150020, 5150031, 5150047.

Requisitions: 1107, 1108, 1109, 1110, 1111.

Makas-Greenwood 7-0

Motion: to move item e. Tax Levy to the table until the next meeting.

Greenwood-Makas 7-0

Motion: to approve payroll register for 2015 for general government and the union.

Greenwood-Fournier 7-0

Reports:

Commissioner Bell - Maine County Commissioners Association

The annual meeting took place on January 14th, 2015. MCCA membership dues will remain the same due to an amendment to the budget. Other discussions pertained to The Board of Corrections break-up due to a lack of member participation.

Commissioner Makas - Central/Western Maine Workforce Investment Board
No report.

Commissioner Makas - Safety Committee
No report.

Public Comments:

Sheriff Samson – Would like to discuss proposals regarding the jail budget at the next commissioners meeting.

Commissioner Makas – Suggested discussing proposals at the January 28th workshop meeting.

Motion: to accept correspondence from Sheriff Eric Samson, dated January 13, 2015, requesting that David Spugnardi, Jr. be hired as a reserve correction officer, for a 6 month probationary period, at \$10.00 per hour effective upon satisfactory completion of his pre-employment physical, effective Sunday, January 25, 2015.

Greenwood-Makas 7-0

Motion: to accept correspondence from Sheriff Eric Samson, dated January 13, 2015, regarding Carson Carver's resignation, effective January 18, 2015, with the request that the position of Corrections Officer be posted and/or advertised as soon as possible.

Makas-Roy 7-0

Motion: to accept correspondence from Sheriff Eric Samson, dated January 13, 2015, requesting that Transport Officer Michael Shostak be transferred to the position of Corrections Officer to replace Scott Jasper at \$22.03 per hour, per the personnel officer, effective Sunday, January 25, 2015, with the request that the position of Transport Officer be posted as soon as possible.

Greenwood-Fournier 7-0

Motion: to accept correspondence from Sheriff Eric Samson, dated January 15, 2015, requesting that the permanent part-time Cook, Steven Michaud, be transferred to the position of full-time Cook to replace Anne Martin, effective Sunday, January 25, 2015. Although Mr. Michaud's hourly rate of pay will remain the same at \$14.10, his hours will increase from 30 hours per week to 40 hours, per the personnel officer. It is also requested that the position of permanent part-time Cook be posted and/or advertised as soon as possible.

Makas-Fournier 7-0

Motion: to accept correspondence from Sheriff Eric Samson, dated January 15, 2015, regarding Dispatcher Joshua Howe's resignation, effective immediately, with the request that the position of Dispatcher be posted and/or advertised as soon as possible.

Greenwood-Makas 7-0

Motion: to accept correspondence from District Attorney Andrew Robinson dated January 12, 2015 regarding office reorganization for the purpose of discussion.
Makas-Greenwood

Andrew Robinson – Gave a presentation explaining the necessity to restructure staff, and the financial impact on the budget with the proposed changes.

Motion: to approve the Trial Assistant job description (full-time) at a Pay Grade 5.
Makas-Greenwood 7-0

Motion: to approve the Trial Assistant job description (part-time) at \$12.00 per hour.
Greenwood-Makas 7-0

Motion: to approve the Office Administrator job description at a Pay Grade 6.
Greenwood-Fournier 6-0-1
Chicoine abstained

Motion: to approve the Commissioners' January-March 2015 Regular Meeting Schedule with a new 5:15p.m. start time. Note: the workshop schedule is tentative.
Greenwood-Fournier 7-0

Consent Agenda: to approve the consent agenda as presented:

To approve correspondence from Joanne G. Potvin dated January 6, 2015 regarding five days bereavement leave for Randall Berry, the Department's Assistant Plans, Training and Operations Officer.

To approve the Sheriff Department's request for professional leave for Eric Samson, William Gagne, Raymond Lafrance, Glenn Holt, and Michael Arsenault to attend a class/classes.

To approve the Sheriff Department's, end of 6 month probation, evaluation of Steven Michaud.

Greenwood-Makas 7-0

Motion: to adjourn at 5:50p.m.

Patricia Fournier, County Clerk