

**State of Maine  
Androscoggin County**

**Minutes of Budget Committee  
Meeting of  
October 15, 2014**

**MEMBERS PRESENT:** Norman Beauparlant, Ralph Caldwell, Don Fournier, Joseph Grube, Michael Lachance, Michael Marcotte, Nancy Richard, Andrew Titus, Emily Tuttle, Jeffrey Wakeman.

**MEMBERS ABSENT:** Donald D’Auteuil, Tony Reny, Mark Lunt, Vacant Seat District 5 – Auburn.

**OTHERS PRESENT:** County Commissioner Randall Greenwood, County Commissioner Beth Bell, Register of Deeds Tina Chouinard, Treasurer Robert Poulin, Sheriff Guy Desjardins, Dave Parker, Matt Roy, Extension Service-Androscoggin Soil Rep., EMA Director Joanne Potvin and County Clerk Patricia Fournier.

Meeting was called to order at 6:13 p.m. by Chairman Marcotte.

Mike Marcotte advised the committee that the October 8, 2014 minutes were being worked on and the, previously tabled October 1, 2014 minutes, in order to change the format.

Emily Tuttle noted that last week she requested that the following be reflected in the record. She questioned meaning of 5.5.2 in the charter and questioned the idea of the charter in transition.

Commissioner Greenwood stated that an email was sent to all the charter commission members, but only one member responded. He will send out another email asking for a response before next Tuesday.

Emily Tuttle – Would like it on record that she questioned the charter. Regarding the idea of the charter “in transition”, Are we still in transition? Are we following the complete charter? Are we following parts? If so, what parts?

Mike Marcotte advised the committee that the 1005/Superior Court Budget was reduced by \$2,100 not \$4100.

**At this time, Department 1010/Emergency Management Agency was reviewed**

EMA Director Joanne Potvin pointed out that the overall budget was \$451.00 less than it was in 2014. Total projected matching funds revenue will be \$138,196.00. This leaves a total projected cost to the county \$63,679.

Ralph Caldwell asked why fuel was bought in January instead of November.

EMA Director Joanne Potvin – It possibility could be that the fire department waits until the county budget is approved so that the agency can provide their share for the Emergency Operation Center (EOC).

EMA does not pay any rent for the Operation Center but is charged 25% of electricity, gas, oil, water, and sewer. We also budget for possible repairs to building such as plumbing, electrical or generator.

Joanne Potvin explained that the \$700 budgeted for gas was for three vehicles. She is responsible for the command vehicle, staff vehicle, and the Hazmat vehicle. The staff vehicle is used to staff to go to meetings and training, it stays at the EOC.

The committee asked about the copying cost. EMA Director Joanne Potvin explained that we pay .00623 cents per copy which includes maintenance and supplies with the exception of paper. We spend about \$440.00 for copying plans, training documentation, and training aids. She also pays approximately \$2000 for a 4-year purchase agreement for the machine.

Michael Marcotte suggest the following reductions:

4115-Lodging	\$200.00 a reduction of \$ 50.00
4205-Gas-Oil-Grease	\$600.00 a reduction of \$100.00
5310-Automobile supplies	\$100.00 a reduction of \$50.00

On motion of Ms. Tuttle, seconded by Mr. Titus, it was

**VOTED:**

**(023-2014)** To set line 1010Lodging/4115 to \$200.00, 1010Gas,Oil-Grease/4205 to \$600.00, 1010Automobile Supplies/5310 to \$100.00 and 1010Postage/4835 to \$150.00.

**VOTE: 9-1**

**Mr. Caldwell opposed**

Emily Tuttle – Noted that only ten members were present, does anything matter? Will anything go back to the commissioners?

Greenwood – Commissioners are very receptive and consider all reductions.

Ms. Tuttle stated that that Emergency Management Department services the entire county and she commended Ms. Potvin for her work.

On motion of Mr. Marcotte, seconded by Mr. Titus, it was

**VOTED:**

**(024-2014)** To set 1010Office Supplies/5335 at \$700.00 and 1010Training Supplies/5375 at \$150.00

Motion amended: to remove the reduction in 1010Office Supplies/5335.

**VOTE: 5-5**

**Fournier, Lachance, Marcotte, Titus, Tuttle**

On motion of Mr. Lachance, seconded by Mr. Titus, it was

**VOTED:**

**(025-2014)** To approve budget 1010EMA, as amended previously, and that 5375/Training Supplies be reduced by \$25.00 to \$175.00.

**VOTE: 8-2**

**Richard, Wakeman opposed**

**At this time, Department 1021/Human Resource was reviewed**

On motion of Mr. Beauparlant, seconded by Mr. Wakeman, it was

**VOTED:**

**(026-2014)** To approve 1021/Human Resource budget of \$2100.00 as presented.

**VOTE: 10-0**

**At this time, Department 1060/Telecommunication was reviewed**

On motion of Mr. Beauparlant, seconded by Ms. Tuttle, it was

**VOTED:**

**(027-2014)** To approve 1060/Telecommunication at \$52,236.00 and that 5335/Office supplies be reduced by \$50.00 to \$450.00.

**VOTE:10-0**

**At this time, Department 1090/Auditing was reviewed**

On motion of Mr. Wakeman, seconded by Ms. Richard, it was

**VOTED:**

**(028-2014)** To approve 1090/auditing at the \$11,300.00 figure.

**VOTE: 10-0**

**At this time Department 2000/Interest was reviewed**

Treasurer Robert Poulin introduces the budget. He told the committee that bids were open yesterday and approved today. He has calculated, based on the bid result, a reduction of \$1,320.00. Interest cost will be \$29,920.00 for borrowing 4.4 million dollars.

On motion of Ms. Tuttle, seconded by Mr. Fournier, it was

**VOTED:**

**(029-2014)** To approve the 2000/Interest budget with a reduction of \$1,320.00.

**VOTE: 10-0**

**At this time Department 2005/Androscoggin-Sagadahoc Extension Association was reviewed**

Michael Coomb, Christy Ouellette, & Tori Jackson introduced explained the many benefits of their programs to the communities.

On motion of Mr. Lachance, seconded by Mr. Wakeman, it was

**VOTED:**

**(030-2014)** To approve 2005/Androscoggin-Sagadahoc Extension Association with a reduction to \$45,000.

On motion of Mr. Marcotte, it was

**VOTED:**

To move the question.

**VOTE: 9-1**  
**Titus opposed**

Vote on the question

**VOTE: 9-1**  
**Titus opposed**

**At this time, Department 2035/Androscoggin Valley Soil Conservation District was reviewed.**

Jane Heikkinen introduced their programs and also mentioned that their request was the same as last years at \$13,000.00.

On motion of Mr.Beuparlant, seconded by Mr. Grube, it was

**VOTED:**

**(031-2014)** To approve the 2035 budget in the amount of \$13,000.00.

**VOTE: 9-1**  
**Titus opposed**

**At this time, Department 2050/Insurance was reviewed**

On motion of Mr. Titus, seconded by Mr Lachance, it was

**VOTED:**

**(032-2014)** To approve 2050/Insurance at \$120,000.

**At this time, Department 2080/Contingency was reviewed**

On motion of Norm Beuparlant, seconded by Emily Tuttle, it was

**VOTED:**

**(033-2014)** To approve budget 2080/Contingency at \$100,000.00.

**VOTE: 10-0**

Emily Tuttle – Questioned why Civil Process was at \$225,000.00.

The Sheriff responded that they are right on target at \$225,000 and is very comfortable with that estimate for 2015.

At this time, the Committee discussed reserves and surcharges. Andrew Titus questioned whether there was a line in the Registry of Deeds income from that one specific item that he could look at for surcharge revenues? Patricia Fournier stated that Tina Chouinard would need to give a report on surcharges. Also, Mr. Titus wanted to know when the surcharges were posted. The Register of Deeds will submit a report for the next meeting on surcharge balances.

**VOTED:**

To adjourn at 9:15 p.m.

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Patricia Fournier, County Clerk

